

Office of the County Clerk
County of Canadian
State of Oklahoma

Canadian County Public Facilities Authority
Board of Trustees Regular Meeting
September 7, 2010

The Canadian County Public Facilities Authority Board of Trustees met at 10:10am in the Public Meeting Room, Canadian County Courthouse, 201 N. Choctaw, El Reno, Oklahoma. Those present were Trustee Chairman David Anderson, Trustee Phil Carson and Trustee Jack Stewart. Others present were Authority Counsel John A. Bass, Joan South and Jamie Girard from the Juvenile Justice Center, and County Clerk Shelley Dickerson.

Notice of the meeting had been posted as required by law.

Anderson called the meeting to order.

Stewart moved, seconded by Anderson to approve the August 2, 2010 minutes. Voting aye: Anderson and Stewart. Carson abstained as he was not present at the August 2, 2010 meeting. The motion passed 2-0.

Carson moved, seconded by Stewart to approve the purchase orders and invoices as follows:

General Account –		
PO #2011-006	Bass Law Firm, PC	\$1,242.50
PO #2011-007	Canadian County Home Finance Authority	\$500.00
PO #2011-008	Bank of Union	\$900.00
PO #2011-009	Bilderback Mowing	\$92.00
JJC Gross Revenue Account –		
PO #2011-003	Bass Law Firm, PC	\$2,045.00
PO #2011-004	APN – Alvin P. Nicek, Architect	\$2,557.90

Voting aye: Anderson, Carson and Stewart. The motion passed 3-0.

Anderson presented item #4 – Discuss status of Juvenile Justice Center, including roof repairs, with action as necessary. Jamie Girard stated he received the bid specifications from Alvin Nicek.

At 10:17am, Anderson declared a recess.
Carson left the meeting due to personal business.

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At 10:20am, Anderson reconvened the meeting.

Discussion followed concerning preparation of a bid for the Juvenile Justice Center roof repairs. It was determined the bid solicitations would close on Friday, October 8th and the bids would be opened on Tuesday, October 12th. Stewart moved, seconded by Anderson to let or advertise the bid for the roof repairs and for the bids to be opened on October 12th at 10:00am. Voting aye: Anderson and Stewart. The motion passed 2-0.

Anderson presented item #5 – Discuss status of insurance coverage at the Juvenile Justice Center with action as necessary. Discussion followed, but no action was necessary.

August 2, 2010 Public Facilities Authority Minutes continued:

Anderson presented item #6 – Discuss vault storage at the El Reno Health Department Building with action as necessary. Bass stated the Sheriff had removed his office property from the building. Discussion followed concerning the current market price of \$55.00 per month for a 10'x20' climate controlled storage facility. No action was necessary.

Anderson presented item #7 – Discuss financial reports for fiscal year ending June 30, 2010 with action as necessary. Bass reviewed the reports with the Board. Following discussion, Anderson moved, seconded by Stewart to accept the reports. Voting aye: Anderson and Stewart. The motion passed 2-0.

There was no new business.

Anderson adjourned the meeting at 10:55am.

Shelley Dickerson, County Clerk
Public Facilities Authority Recording Secretary

(SEAL)